

AUTHOR CHECKLIST

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Spelling and grammar

- Spellings follow *Merriam-Webster's Collegiate Dictionary*, 11th ed. (W11), and *Webster's Third New International Dictionary*.
- Grammatical conventions follow the JKS Style Guide and *The Chicago Manual of Style*, 17th ed. (CMS).

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- Figure and table captions conform to the JKS Style Guide
- The article uses inclusive language whenever possible and use of pronouns conforms to the JKS Style Guide.
- Acknowledgements are made in the first, unnumbered note and written in the first person.
- Each contributor's note includes the author's name, rank, affiliation, areas of activity or research, and most recent works. Dates of publication, but not publishers' names, are given for books.

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- All quotations have sources
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- Epigraphic sources include the author's name or the author's name and the title of the work.

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